

Meeting Minutes
State 9-1-1 Advisory Board
December 2012
Sacramento, CA

MEMBERS PRESENT:

Karen Wong, State of California, California Technology Agency, Public Safety Communications Office (PSCO)

Scott Silsbee, Designee for Reginald Chappelle, California Highway Patrol (CHP)

Lisa J. Hoffmann, Association of Public-Safety Communication Officials (APCO)

Lesli J. Wilson, California Fire Chiefs Association (CFCA)

Tracey Kesler, Designee for Sheriff Edward Bonner, California State Sheriffs' Association (CSSA)

Peter M. Bryan, California Fire Chiefs Association (CFCA)

Charles Cullen, Designee for Chip W. Yarborough, California National Emergency Number Association
(CALNENA)

MEMBERS ABSENT:

Sam L. Spiegel, California Police Chiefs Association (CPCA)

STAFF PRESENT:

Ryan Dulin, California 9-1-1 Emergency Communications Division (CA 9-1-1 Division)

Paul Dumetz, Public Safety Communications Office (PSCO)

Phillip Killion, Public Safety Communications Office (PSCO)

I. CALL TO ORDER

- Ms. Wong called the State 9-1-1 Advisory Board to order.

II. CLOSED SESSION

- Outage Report - CLOSED SESSION after vote pursuant to G.C. Section 11126(c)(18)
- Review of detailed information regarding outage notifications

III. APPROVAL OF SEPTEMBER 2012 MEETING MINUTES

- September 2012 Meeting Minutes approved.

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IV. UNFINISHED BUSINESS

- **State 9-1-1 Advisory Board Meeting Locations (Northern / Southern)**
 - Ms. Wong Informed the State 9-1-1 Advisory Board members, meetings will continue to be held in Sacramento, CA until further notice.
- **Impacting Technologies on Public Safety Answering Points**
 - Ms. Wong Informed the State 9-1-1 Advisory Board members during the September 2012 State 9-1-1 Advisory Board meeting, the Long Range Planning Committee (LRPC) was assigned the task of creating a matrix for categorizing new technological devices or applications that have an impact on the 9-1-1 system.
- **State 9-1-1 Advisory Board Green Solutions**
 - Ms. Wong Informed the State 9-1-1 Advisory Board Members, as per the Bagley-Keene act, handouts must be made available for public inspections during the meeting. The CA 9-1-1 Division will provide a limited number of handouts for inspection at the event. During future meetings the CA 9-1-1 Division will utilize a projection screen to display the handouts for the public inspection. For those who view the event online, handouts will be available at <http://cio.ca.gov/PSCO/911AdvisoryBd/default.htm>.

V. REPORTS

- **CA9-1-1 Division Update - Ryan Dulin**
 - Mr. Dulin informed the State 9-1-1 Advisory Board Members during the September 2012 State 9-1-1 Advisory Board meeting an error was made on Handout #8 Board of Equalization SETNA Overview. The document should be measured in thousands

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instead of millions. The new document displays the correct figures and can be viewed at <http://cio.ca.gov/PSCO/911AdvisoryBd/default.htm>.

- Mr. Dulin provided Handout # 2, the Action Items Tracking document.
- Handout #3, Public Safety Answering Points (PSAPs) Taking Wireless 9-1-1 Calls Document -The CA 9-1-1 Division goal is to have 100% deployment or understand why the PSAP has not deployed by December 2012. As of November 25th we now have 14 PSAPs not taking their wireless calls.
- Mr. Dulin provided information regarding the Educations and Awareness Program. Ogilvy Public Relations was awarded the contract and is now on board and working with the CA 9-1-1 Division to establish a statewide 9-1-1 education and awareness program.
- The CA 9-1-1 Division is currently working on a formal procurement for a new statewide foreign language emergency interpretation services contract which went out for solicitation July 6, 2012. The current contract is in place and will expire June 2013.
- Mr. Dulin informed the State 9-1-1 Advisory Board Members at the end of January 2013 the CA 9-1-1 Division plans to issue a Request for Information regarding Text-To-9-1-1.
- As of September 2012, all PSAPs have been provisioned with a next generation 9-1-1 IP-enabled network and capable of routing Verizon Wireless 9-1-1 calls on XY. The roll out encompasses thirteen counties in Northern California. The CA 9-1-1 Division will be wrapping up the federal reporting requirements by December 31, 2012 and

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publish a close out report in January 2013.

- Mr. Dulin informed Ms. Hoffmann the CA 9-1-1 Division Fact Sheets will be posted January 31, 2013.
- The Imperial County project signed a system acceptance in November 2012. The CA 9-1-1 Division is working on a closeout report for the project and will have it published in the first quarter of 2013.
- The Pasadena Ring Project is underway and is working with AT&T on getting the build-out on the host and configuration. The first PSAP was scheduled to go live January 2013, but is now rescheduled for second quarter 2013.
- The Ventura County project has cut over Simi Valley as of September 2012, Ventura County Sheriff and Oxnard have pushed out their cutover date to the first quarter of 2013. The XY coordinates, proof of concept, end-to-end testing is scheduled for the second quarter of 2013.
- Mendocino County continues to work with pricing. The contractor that's doing the project management is putting together the best and final request offer with the vendors.
- **State Emergency Telephone Number Account (SETNA) – Karen Wong**
 - Ms. Wong informed the State 9-1-1 Advisory Board Members that she will send an updated SETNA Fund Condition Statement to all State 9-1-1 Advisory Board Members and post the document on the PSCO website.
 - Ms. Wong informed the State 9-1-1 Advisory Board Members a request was made to the CA 9-1-1 Division to provide a list of agencies that are currently on a month to

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month maintenance plan and include information on which PSAPs are up for renewal that have deferred to a later time for an upgrade. Ms. Wong informed all members the information will be provided at the March 2013 State 9-1-1 Advisory Board meeting.

- **Long Range Planning Committee (LRPC)**

- Mr. Bryan informed the State 9-1-1 Advisory Board members the LRPC has completed the review of Chapter (3) – Funding of the CA 9-1-1 Division Operations Manual. The LRPC will provide their recommendation to the State 9-1-1 Advisory Board during the March 2013 meeting.
- Mr. Bryan informed the Board the LRPC has an available opening for (1) APCO or CPCA member. Ms. Hoffmann volunteered to fill the available opening on the LRPC.
- The LRPC has started their review of the CA 9-1-1 Division Operations Manual Chapter (6) – Fiscal and Operational Review.
- The LRPC has created an additional chapter for the CA 9-1-1 Division's Operations Manual. The new chapter will cover PSAP closures and consolidations.
- The LRPC will continue to review the Warren-911-Emergency Assistance Act and new technologies that have an impact on the 9-1-1 System.
- The LRPC will start the review of CPE funding calculations historical information. Mr. Bryan said the CA 9-1-1 Division will provide the historical information to the LRPC for review.
- The next scheduled LRPC meeting will be held on February 12, 2013.

- **COUNTY COORDINATOR TASK FORCE (CCTF)**

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- The CCTF received three additional applicants to fill the open seats on the CCTF. The CCTF requested the approval from the State 9-1-1 Advisory Board to assign Ella Sotelo, Laurie Sowder and Cindy Kopulos to serve as members of the CCTF. The State 9-1-1 Advisory Board approved the request.
- The CCTF created a list of duties and tasks and requested the CA 9-1-1 Division to review and insure the CCTF and LRPC are not duplicating efforts.
- The CCTF will review and update if needed, the County Coordinator Manual.
- The CCTF is working on planning the next CCTF Forum and will include a training option. The CCTF is trying for a March 2013 event date. Three topics are scheduled to be covered at the event. The State of California and Verizon will provide information on ESN and MSAG updates, and location based routing. The second topic will focus on Femto Cells, and the third topic will cover Multi-line telecommunications System (MLTS) and not having access to records beyond the old Private Branch Exchange (PBX) system.

VI. NEW BUSINESS

- **Proposed Changes To Policies And Practices - Ryan Dulin**
 - Mr. Dulin gave a presentation regarding the CA 9-1-1 Division's Proposed Changes to Policies and Practices. A copy of the SETNA Briefing presentation can be viewed at <http://cio.ca.gov/PSCO/911AdvisoryBd/default.htm>.
 - The CA 9-1-1 Division requested that all comments and recommendations regarding the proposed changes to policies and practices be provided to the CA 9-1-1 Division no later than April 2, 2013.

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- **Department Of Forestry And Fire Protection (CALFIRE) Expenditures Discussion**
 - Ms. Wong informed the State 9-1-1 Advisory Board Members the process at which CALFIRE received \$8.8 million from the SETNA fund.
- **State 9-1-1 Advisory Board Meeting Dates**
 - The State 9-1-1 Advisory Board members agreed to hold future meeting on the second Wednesday of every quarter. A notice confirming the dates will be sent to all State 9-1-1 Advisory Board Members.

VII. AGENDA ITEMS FOR FUTURE MEETINGS

- CPUC Presentation
- CalEMA Outage Notification Proposal
- Information Security Officer, California Technology Agency – Keith Tresh
- Geospatial Information Systems, California Technology Agency – Scott Gregory
- FirstNet / National Public Safety Broadband Network

VIII. ANNOUNCEMENTS

- The CalNENA training event will be held in San Diego, CA - January 22-24, 2013.
- Northern California APCO will be hosting a Trade Show and User Groups meeting December 13, 2012 at the Hilton in Concord. All information is available at [HTTP://APCO.org](http://APCO.org)

IX. PUBLIC COMMENTS

- None

X. ADJOURNMENT